

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
December 10, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Myers and Director Abrott. Chief Loveberg was also present, along with several other members of SVVFR.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on November 12, 2018 were submitted by President Boudreau for approval with a typographical correction on item 15. Director Myers moved to approve the minutes with the correction. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
  - None
6. **Closed Session pursuant to NRS 241.015(3)(b)(2) - Closed Session to receive information from one of the District's attorneys through the Fire Chief regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter.**
  - Session was closed to the public at approximately 1804.
  - Closed session ended at approximately 1811.
7. **Accounts Payable:**
  - a. Alling & Jillson, Ltd. \$1500.00
  - b. ARC Health & Wellness \$441.34
  - c. ARC Health & Wellness \$389.09
  - d. ARC Health & Wellness \$447.29
  - e. ARC Health & Wellness \$441.34
  - f. ARC Health & Wellness \$311.49
  - g. ARC Health & Wellness \$389.09
  - h. Care Flight \$30.00
  - i. Cascade Fire Equipment \$281.29
  - j. Frontier Communications \$163.76
  - k. High Desert Internet \$50.00
  - l. High Desert Internet \$75.00
  - m. Howell's Lock & Safe \$1617.00
  - n. IAFC \$279.00
  - o. Lambda Communications \$17,737.38
  - p. Life-Assist \$368.65
  - q. LN Curtis \$1009.90
  - r. LN Curtis \$184.00
  - s. LN Curtis \$168.00
  - t. Menesini Petroleum \$1229.93
  - u. NU-Systems Inc. \$126.00
  - v. NV Energy \$74.31
  - w. NV Energy \$137.94
  - x. NV Energy \$35.24

- y. NV Energy \$42.24
- z. Precision Mounting Technologies \$564.31
- aa. Quill \$1001.74
- bb. Quill \$63.36
- cc. REMSA Education & Training \$51.00
- dd. REMSA Education & Training \$153.00
- ee. Renner \$24.99
- ff. Verdugo Lawn Care \$200.00
- gg. Verizon \$140.17
- hh. Wells Fargo \$170.89
- ii. Wells Fargo \$1026.84
- jj. Wheeler Screen Printing \$383.00
- kk. Zoll Medical \$479.96

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

#### **8. Accounts Receivable:**

- Ambulance fees collected were \$6,224.68. In addition, we received \$33.65 in reimbursements/refunds, \$100.00 in donations, and \$1545.00 in sales and rentals. President Boudreau moved to accept the accounts receivables. Director Myers seconded, and all were in favor. The motion passed.

#### **9. Discussion and possible action to write off 2016 bad debt.**

- Writing off bad debt does not prevent us from collecting. It simply removes the record from our monthly billing sheet.
- Director Myers moved to write off the 2016 bad debt in the amount of \$3128.40. President Boudreau seconded, and all were in favor. The motion passed.

#### **10. Correspondence Received:**

- None.

#### **11. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.**

- RN Fulstone Co. is still working on preparing the site. They need to bring in base material for the roadway and site.
- We have not officially opened the Fuels Management Technician positions yet.
- Smith Valley Conservation District is working on a grant that may help reimburse us for the 2 positions. Chief Loveberg has been assisting with gathering data for the grant application.
- President Boudreau mentioned that there is a meeting regarding community fire safety on January 8 at the public library.

#### **12. Discussion and possible action regarding the purchase of an ambulance.**

- The ambulance committee is meeting tomorrow evening at 1800 hours with a representative from an ambulance manufacturing company. Other specifications research continues.

#### **13. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.**

- No action.

#### **14. Fire Chief's Report:**

- Chief Loveberg invited all Board members and family to our annual Volunteer Christmas dinner at the Heyday Inn, December 19<sup>th</sup>, 1830 hours.
- 172 calls for service to-date. 3 calls away from record. 18 calls since last meeting.
- Volunteer Travis Walker asked what Chief Loveberg thought of the new mobile data computer. Chief Loveberg felt it has been useful on some calls recently. He is still determining potential use for additional apparatus, but feels it will be a helpful tool.
- Discussed project / task list.
- KnoxBox supplies received.

**15. Discussion and possible action on the status and repair of District equipment:**

- Rescue 42 got new brakes.
- Engine 42 new siren needs to be installed.
- Need to test fuses on Engine 40.
- Other minor repairs to be done.

**16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Project / Task list outlines status of projects.
- New door lock sets installed on Station 40 person doors. Will possibly replace / repair locks on Central and Station 41.

**17. Smith Valley Fire District Volunteer Comments:**

- Volunteer Rob Tolan asked about service on air compressor. He stated that the LN Curtis representative said we had a problem. Chief Loveberg will research.

**18. Board Member Comments:**

- President Boudreau thanked Nettie Lawson for directing memorial contributions for her husband Ron Lawson to Smith Valley Fire. Summer stated that we have already received some contributions.

**19. Public Comment:**

- None.

**20. Requests for items to be placed on future meeting agendas:**

- None.

**21. Action to adjourn:**

- President Boudreau moved to adjourn. Director Abrott seconded, and all were in favor. The meeting was adjourned at approximately 1945.

Respectfully submitted,  
SW, Administrative Asst.